

Study Abroad Meeting
Friday, September 14, 2018
8:30 to 10 am, Doyle 4243/Video-conferenced Petaluma Mahoney 726

Attending: Mr. Kerry Loewen (Co-Chair), Ms. Mai Nazif (Interim Co-Chair), Ms. Jeanette Ben Farhat, Ms. Angie Evins, Dr. Masanori Iimura, Ms. Stephane Jarrett, Mr. Scott Meehl, and Dr. Kent Wisniewski

Absent: Dr. Modhurima Das Gupta (sabbatical) and Ms. Michelle Hughes Markovics, Co-chair--sabbatical

Topic	Discussion
Welcome New Members & Introductions	<p>A welcome was extended to two new members: Ms. Angie Evins, English Department Mr. Scott Meehl, Health Sciences</p>
Previous Minutes	<p>Minutes were not taken due to interviews. The interviews involved four proposals. The co-chair who was applying, removed herself from the hiring process. The dean was also absent at this time. For this reason, the usual cues were not disseminated to the committee to prompt review of the applications. If that had happened, one or two applications would have probably been eliminated from consideration. In the future, the dean's office or faculty co-chair will inform the committee of the pending applications at least a week before the interviews.</p>
Updates	<p>London (Current Program Fall 2018) Departure meetings took place on August 11, 2018 on the Petaluma Campus. Ms. Stephanie Jarrett, Manager, HR/Training and Compliance, and Kristy Isherwood, AIFS Vice President, gave the Title IX training. Ms. Jarrett said that the training was well received by students—lots of questions!</p> <p>Mr. Albert Yu, SRJC's London 2018 Instructor of Record, recruited 32 students. One of Mr. Yu's classes was CSU transferable (but not UC) and this class has the highest enrollment! Dr. Kent Wisniewski, Anthropology Instructor and former co-chair of the committee, shared that at one time, the committee was encouraged to include more CSU and career technical courses. Ms. Mai Nazif, World Languages Instructor and Interim Study Abroad Committee co-chair, suggested that a policy change of offering all CSU courses be revisited. Mr. Kerry Loewen, Dean of Arts and Humanities and committee co-chair, said he would include the matter on the next consortium Director's agenda.</p> <p>A. London Site Visit—Mr. Loewen and Dr. Jane Saldaña-Talley, Interim Vice President of Academic Affairs/Assistant Superintendent, will be conducting a site visit of the American Institute for Foreign Studies (AIFS) London facility at the end of October 2018. B. Spring 2019 Florence—Deposit numbers are already at 23. C. Summer 2019 programs—letter to Jane. Decision is still pending.</p>
Fall 2020 London Timelines	Application deadline November/December 2018

	<p>Screening application deadline—January 2019</p> <p>Interviews—During February 2019 meeting</p>
Guests	<p>Dr. Jane Saldaña-Talley in October, 2018</p> <p>Dr. Terry Mulcaire, English Instructor and Instructor of Record for Florence Spring 2018, will be a guest for November 2018 meeting.</p>
VPI Meeting from April 2018	<p>Recruitments, class cancellations, see chart below. * Ms. Nazif highlighted that the problem with this chart is the Santa Rosa Junior College district’s policy of canceling classes under 20. Loewen said that this chart was created to balance enrollments versus recruitments. Dr. Wisnieiwski agreed that the chart was an equitable approach, saying that it allows a way for classes under 20 to be offered and provides an incentive for effective recruiting. Dr. Masanori (Mas) Iimura, Chemistry Instructor, added that limiting enrollments to at least 20 students prevents some science courses from being considered. Nazif brought up that the chart might need to be negotiated with the union.</p>
Activities	<p>On February 28, 2018, Loewen and Jarrett staffed a Study Abroad table at the One Love Diversity Festival. Unfortunately, only a few students stopped by, but there was interest from faculty and a Trustee. A reminder that the study abroad pop-up tent is located in the dean’s office.</p>
Miscellaneous	<p>Offering the Study Abroad summer program and intersession classes through Community Education is an option, but these are non-credit courses.</p> <p>Loewen brought up the idea of Paris or another fall destination at the Director’s meeting. AIFS cautioned against this because these other suggested destinations are unlikely to recruit enough students.</p> <p>In Fall 2017 we discovered that the Spring 2018 Instructor of Record did not possess the credentials to teach the fully enrolled Humanities course. The VPIs made the decision (as a one-time experiment) to offer the course online using a Santa Rosa based contract instructor. Technology problems and time-zone differences, which thwarted timely student feedback, combined to make this experiment less successful than we would have liked. The committee encouraged Political Science Instructor, Ms. Jeanette Ben Farhat, to pilot a hybrid course during her Spring 2020 Study Abroad trip to Florence.</p> <p>Fall 2017 Barcelona instructor, Dr. Frongia expressed in a lengthy letter her concerns about the political climate she faced in Barcelona. Her concerns were brought to the consortium and AIFS convinced the consortium Directors that Barcelona is still a safe destination for students. The decision was made to go stick with Barcelona in Fall 2019. Frongia will be invited to present her concerns at a future meeting.</p> <p>November 9th—Nazif will not be able to attend.</p>

	Meeting adjourned at 10 am.
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Students Recruited by College	Average Course Enrollments for College	Number of Classes Cancelled
20+	20+	0
20+	15 - 19	1
20+	10 - 14	2
20+	0 - 9	All
15 - 19		1
10 - 14		2
0 - 9		All